

## Minutes of the Second IQAC meeting held on 20.11.2017 For the Session 2017-18

The second meeting of the IQAC Committee for the Session 2017-18 was held on 20.11.2017 at 2:00 PM at the Khateeb e Akbar Library of Shia PG College. The meeting was chaired by the Principal Dr. Mohd. Miyan and comprised of the following members:

S. No.	Name of the member	Designation
9.	Dr. Mohd. Miyan	Principal & Chairman
10.	Dr. T. S. Naqvi	Coordinator, IQAC
11.	Dr. Sarwat Taqi	Member
12.	Dr. S.M.H. Zaidi	Member
13.	Dr. Ishrat Husain (Law)	Member
14.	Dr. Badshah Husain Khan	
15.	Dr. Samina Shafiq	Member
16.	Dr. Qasim Abbas	Member
<b>Administrative Staff</b>		
3.	Mr. S. Sultan Zaheer	
4.	Mr. Ram Krishan	
<b>College Management</b>		
3.	Mr. S. S. H. Taqvi	
4.	Mr. Ali Murtaza Husain	
<b>Alumni</b>		
6.	Justice Nazim Husain Zaidi	
7.	Prof. Balraj Chauhan	

In the beginning, the Coordinator of IQAC welcomed the chairperson of the meeting, principal, Dr. Mohd. Miyan and all the members of the committee.

The following agenda items were discussed during the meeting, and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Sr. No.	Agenda	Resolution
1	Discussion on the minutes of last meeting	The minutes of the previous meeting were read out by the coordinator and were confirmed.
2	Discussion in Action Taken Report of last meeting	Approval of the Action Taken Report on the Minutes of the IQAC Meeting held on 20/11/2017, was approved as circulated and presented.
3	To introduce Add On courses in every department from the current session	After elaborate discussion, it was resolved to run Add-on courses as proposed and a formal committee would be formed to evaluate the progress in this regard.
4	Faculty Development Programs (FDP) for teaching faculty	It was discussed to initiate various FDPs to ensure quality assurance and sharpening teaching skills among teachers of different departments.
5	To strengthen career counseling and job placement cell	It is unanimously decided to strengthen the career counselling and job placement cell in the college to

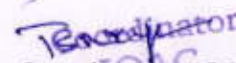
Principal  
Shia P. G. College  
Lucknow


Coordinator  
Shia P. G. College  
Lucknow

		provide proper guidance to students in their career related decisions as well as to facilitate students in getting better jobs by organizing job fairs in the campus on different occasions.
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The meeting was concluded with a formal vote of thanks by the principal who by virtue of being the chairman of IQAC expressed his gratefulness towards the members present in the meeting.

  
Principal/Chairman  
Shia P. G. College  
Lucknow

  
Coordinator, IQAC  
Shia P.G. College  
Lucknow

  
Principal  
Shia P. G. College  
Lucknow

  
Coordinator  
IQAC  
Shia P.G. College  
Lucknow